

COMPTON DANDO PARISH COUNCIL

PRESENT: D Drury (Chair), P Paget (PP) (Vice- Chair)), A Dawes (AD), H Maggs (HM),
T Butler (TB), C Willows (CW)

IN ATTENDANCE: S Smith (Clerk), District Cllr S Davis(SD) +1 parishioner

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

MINUTES OF THE ANNUAL MEETING OF THE PARISH

HELD ON 18th APRIL 2017 at 7.30 pm in COMPTON DANDO PARISH HALL

1. **APOLOGIES FOR ABSENCE:** Councillor J Davis and Sarah Wilson (Neighbourhood Watch)
2. **TO CONFIRM THE MINUTES OF THE PREVIOUS ANNUAL MEETING HELD ON 17 MAY 2016**
THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR
3. **MATTERS ARISING**
None
4. **CHAIRMAN'S REPORT (APPENDED)**
This report was read out by Cllr DD at the meeting and also at all the Village Meetings.
5. **REPORT FROM THE DISTRICT COUNCILLOR SALLY DAVIS (APPENDED)**
District Councillor SD read out the attached report.

The Parish Council thanked District Cllr SD for all her work and support throughout the year.

6. **PARISH HALL/MILLENNIUM GREEN REPORT (APPENDED)**
This report was read out by John Dottridge, Secretary of the Parish Hall Committee.
7. **PRESENTATION OF THE 2016/2017 ACCOUNTS (APPENDED)**

The Clerk stated that the cashbook and bank statement balanced on the 31 March 2017. The lower Receipts during the 2016 to 2017 financial year, over the year 2015 to 2016, were accounted for by a lower VAT reclaim; not having a Transparency Code Fund grant and differing amounts of insurance payments from the Parish Hall for their share of the insurance.

The variance between Payments made during the two financial years, was accounted for by a larger amount of payments in 2015 to 2016 for the completion of the work carried out as part of the Parish Hall refurbishment.

The accounts are currently unaudited and may be subject to change.

8. **ANNUAL NEIGHBOURHOOD WATCH REPORT (APPENDED)**
The report was read out by the Clerk as the new Neighbourhood Watch Co-ordinator was unable to attend. The Parish Council sends its thanks to Sarah for her report (ACTION CLERK).
9. **SUMMARY OF ISSUES RAISED AT THE VILLAGE MEETINGS (APPENDED)**
The main findings from the Annual Village Meetings were read out and it was reported that these issues will be addressed in future Parish Council Meetings.

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

CHAIRMAN'S REPORT 2017 – RECITED AT EVERY VILLAGE MEETING.

Each local council must hold an Annual Parish Meeting between March and June. The Parish Meeting is a meeting of the parishioners (anyone on the electoral register of the Parish). Because our parish includes several villages, which may have differences in their points of interest, we also hold meetings in each of the five villages in March to collect their opinions. A summary of these will be added to the minutes recorded for the Annual Meeting of the Parish in April. The Parish Council will take note of the Parishioners' wishes expressed in these meetings and take matters forward to the full Parish Council to be discussed further and if required these matters will be acted upon. Items must be placed as an item on the agenda of the monthly Parish Council meeting. Any parishioner can come along to a Parish Council meeting, and they can speak for 3 minutes before the meeting opens, on whatever they wish to bring to our notice. Minutes of the Parish Council meetings are available to all parishioners who would like to see what is discussed and what decisions are reached. These are available on village notice boards, from the Parish Clerk, or on the parish council website (www.comptondando-parishcouncil.org.uk). Meetings may also now be filmed or recorded in line with the protocol on the website.

Throughout the year, we have several standing items which we oversee. These include:

1. Planning matters (applications, appeals, enforcements): planning applications are considered by the Parish Council before they are decided by BANES. We arrange site visits to see for ourselves the proposed changes before we discuss and make our recommendation (we can support, object, or make comments). The recommendations are based on our understanding of the local environment and planning policies, not on personal preferences.
2. We report to the BANES Council (through Council Connect) local issues such as potholes, fly tipping, flooding, blocked drains, damage to ancient monuments etc which we want the local authority to take action on. The Parish Clerk will monitor action or progress on these reported matters. B&NES are currently working on an online reporting system called 'Fix My Street' in the future this will mean that all reported problems to the Local Authority will be tracked with regular reports being sent to the person who reported the issue until resolved when a completion notice will be sent.
3. The Parish Council is now sole trustee for the Parish Hall in Compton Dando, the Deed has recently been updated the Parish Hall has gained charitable status.
4. We pay for local services such as street lights, grass cutting, a website, and a parish clerk from the parish precept. This year it was agreed to increase the Parish Council precept by 2% this was necessary due to an increase in our cost plus the need to keep sufficient funds in reserves to cover any unforeseen costs. We have several groups that have expressed an interest in applying for s137 grants this year and applications will be considered at the April Parish Council meeting, which is in the Parish Council's next financial year.

Some of the bigger issues we have dealt with this year are: -

1. The Parish Council have submitted comments on the following consultations: -

BANES Placemaking Plan

The matter of Devolution.

Councillors are taking part in workshops, together with other Parish/Town Councillors and BANES officer in consider matters in respect of the West of England Joint Spatial Plan and Joint Transport Plan.

2. Following requests for 20mph for all our villages. Compton Dando now has a 20mph limit allocated for specific sections of the village, BANES are aware that other villages in the Parish wish to be considered for 20 m.ph should funding become available in the future.
3. Recently the Parish Council has reviewed their Standing Orders.
4. The Parish Council arranged the refurbishment of the lettering on the fountain stone by the Parish Hall.
5. Several of the fingerposts within the Parish were painted during a joint venture between Parish Councillors, BANES volunteer groups (made up of BANES officers) and resident volunteers. All materials supplied by BANES. Some materials have been left with the Parish Council and it is hoped that other fingerposts around the village will painted. If any one wishes to volunteer to assist with the painting of these signs the Parish Council would be very grateful.

The Parish Council is applying for Heritage lottery funding to cover the cost of repairs to a couple of the fingerposts which are damaged and also for funds some restoration repairs to the War Memorial in Compton Dando.

6. The Parish Council have purchased and arranged the installation of 5 SAT NAV signs warning HGVs and wide vehicles of narrow lanes that are unsuitable.
7. In collaboration with Whitchurch Parish Council and Keynsham Town Council a Community Infrastructure Levy Bid has been submitted to B&NES for improvements to the Whitchurch A367 junction.
8. The Parish Council and residents have assisted B&NES in putting together a Conservation Area Appraisal for the village of Queen Charlton. A consultation on this appraisal will be taking place in early June 2017

Report from B&NES Cllr. Sally Davis to Compton Dando Parish Council at the Annual Parish Meeting – 2017

I have continued to try and ensure issues relating to Compton Dando Parish Council have been addressed these include:-

Planning.

This year, as in previous years, I have tried to express resident's views when asked and I have been involved with residents individual planning applications.

The traveller's site application at Queen Charlton was refused by B&NES but this decision was subject to an appeal & was allowed at appeal which I know was against residents' wishes.

The Core Strategy is adopted but there are concerns remain regarding developments in Keynsham & the infrastructure causing problems in the lanes adjacent to the sites.

The situation in & around Keynsham isn't easy so I'm delighted the Parish Council continue to be involved with the group reviewing the Joint Spatial Plan [JSP] as its outcome for the area will affect all residents in the Compton Dando Parish area but particularly those in Queen Charlton & Chewton Keynsham.

Highways issues.

The speed of traffic particularly through the lanes continues to worry residents but I know Chewton Keynsham village is talking to the relevant Officers regarding speed limits.

B&NES Council.

I'm still involved with Planning where I Chair the Development Management Committee & I'm a member of the Early Years, Children & Young People's Scrutiny Panel, both of which I enjoy.

There are changes with waste collections this year, the 'black bags', to be replaced with wheelie bins mainly, will be fortnightly while all recycling will remain weekly. Just a quick reminder that from April 24th the use of the recycling centres will change...

If you are going in a **car only you need id e.g. driving license**, discovery card, council tax bill, utility bill however if you have a **van or trailer it still needs a permit** as before but **you can only take your van or trailer on Tuesday, Wednesday, Thursday or Saturday.**

I have tried continued to keep everyone informed of what has happened in B&NES through my newsletter, attending Parish Council mtgs. & responding to residents queries, I am happy to be contacted anytime about an issue in the Parish which is causing concern.

I would like to thank the Parish Council & Clerk for their support during the year.

Sally Davis April 2017

Compton Dando Parish Hall
Annual General Meeting
16th May 2017

Chairman's Address:

Good evening Ladies and Gentlemen.

I am pleased to report another quiet year for the Hall; marred only by the sad death of our committee member, Katherine Bunyan, who had been a stalwart over the years, particularly in the administration of the Hall lottery where spying Katherine, envelope in hand, advancing up one's garden path was a portent of good news!

Although there were a number of near misses again this winter, the Hall's flood defences remained unbreached but this continues to require vigilance and dedication from those on the "Flood Watch Rota" as well as pressure on B&NES to keep the primary trash grating reasonably clear. There are a number of people who work informally to help fight the flood risk and the Hall Management Committee (HMC) is extremely grateful to them all.

The timing of the Parish Council (PC) AGM dictates the compiling of this report before the HMC has completed its accounts for the year but I can report that the projections appear to be satisfactory and will be confirmed at the HMC's AGM next month.

Thanks are due to our regular hirers; in particular the Art Group, Yoga and the Youth Group as well as favourites such as Alice Prescott's monthly CDCA coffee mornings and the newly added contribution from Richard Davis' Table Tennis Club which has been an enormous success, so much so that a second table has been added with thanks to Hannah Maggs for her help with this.

There have been a few maintenance issues during the year, such as less than reliable flushing of the men's loos and a sluggish radiator in the Hall's entrance and we are, again, grateful to Mark Kuyser for his guidance on the latter. On-going maintenance is largely conducted by committee members but I would like to publicly thank Duncan Smith for his help with the rolling programme of chair seat replacement.

Another important achievement in the year was that of obtaining charity status for the Hall. It does not mean much in the way of change in the day-to-day running of the Hall but it does rid us of an outdated and anachronistic legal status that might have been problematic in years to come. In this instance it is Dick Whittington of the West of England Rural Network who deserves thanks.

The HMC must also thank all those who work so hard to ensure the success of the fete. The one third of proceeds from which we benefit is an invaluable contribution to our finances for the year.

Lastly, and most definitely most importantly, I want to thank Lorraine Fox, on behalf of the HMC and the PC, for all her hard work in looking after the state of the Hall and the smooth running of the booking system. I should add Andy Fox too: we are lucky to get him thrown in for free as well!

Thank you also to all the members of the committee for all your unsung hard work. I know that the PC is appreciative.

Bank Reconciliation				
Compton Dando Parish Council				
Meeting Date: 18/04/2017				
Prepared by: Clerk Susan Smith	Date:	10/04/2017		
Approved by : Chair	Date:	18/04/2017		
Bank Reconciliation Date:	31/03/2017			
Bank Balance at Date:	6,790.61			
Unpresented cheques	0.00			
Bank Balance less unpresented cheques	6790.61			
Cashbook Balance at Date	6790.61			
		Unpresented cheques		
		Unpresented cheques		0.00

Annual Return for 01 April 2016 to 31 March 2017						
		Year Ending				
		31-Mar-16	31-Mar-17	Variance	% Variance	Explanation required
1	Balances brought forward	10006	7151			
2	(+) Annual precept	7011	7011	0	0%	
3	(+)Total other receipts	5818	3262	-2556	-44%	YES
4	(-)Staff Costs	4635	4539	-96	-2%	
5	(-)Loan interest/capital repayments	0	0	0		
6	(-) All other payments	11049	6093	-4956	-45%	YES
7	(=) Balances brought forward	7151	6791			
8	Total Cash and short term investments					
9	Total fixed assets plus other long term investments and assets	247055	247055	0		



1	Total Borrowings	0	0			
0						

Compton Dando Neighbourhood Watch Annual Report for Parish Council Meeting – Tuesday 18th April 2017

NHW Co-ordinator Change

Late in the summer of 2016 Sarah Wilson (208 Court Hill) picked up the mantle of co-ordinating Neighbourhood Watch activity from Harriette Dottridge. Harriette started the NHW in Compton Dando some 22 years ago after a spate of burnt out cars in the lanes caused concern. The village showed its appreciation for all the hard work Harriette has done over the years, raising £150 in a collection, with which we bought a voucher for Harriette to spend at the Compton Inn.

NHW Meeting October 2016

To manage the handover we held a NHW meeting on 11th October 2016 which was attended by around a dozen villagers. At that meeting, alongside handover, we did two things:

1. Introduced our Police Beat Manager – PC Sam Kayser and our NHW Group Co-ordinator, Trevor Wilmot, who looks after NHW Groups in B&NEs and South Gloucestershire
2. Identified issues currently causing concern

The key issues identified were discussed and next steps agreed:

Issues	Next Step
Speeding through the village	<ul style="list-style-type: none"> • Police monitoring of the problem • 20 mile an hour speed limit might help • The option of setting up a community speed watch scheme is available to us if we feel it necessary
Children safety – playing on the millennium green (linked to above)	<ul style="list-style-type: none"> • Put up polite notice in the pub asking parents to keep an eye on their children when visiting the pub
Fly-tipping	<ul style="list-style-type: none"> • Continue to report quickly through 'report it' • Write to B&NEs and say thank you for such a prompt response to collection

Police

It is extremely helpful having a nominated Beat Manager for Compton Dando, PC Sam Kayser. Whilst Sam does cover a much wider patch which includes Keynsham & Saltford, she is always very responsive to village issues and is always available to offer help and advice.

Fly-tipping

Since October the key issue has been fly-tipping, this is by far our biggest challenge. The Cleansing Team at B&NEs continue to do a fabulous responsive job, clearing rubbish very quickly once it's reported. The only challenge is when the rubbish is dumped on private land as happened recently – in this case it is the responsibility of the landowner to clear.

Annual Litter Pick-up

We again held the annual litter pick-up in February 2017, 20 people helped to clear the lanes of Compton Dando and with Gary Pearce and Simon Kinnersley kindly providing & trailer support. This year the litter tally was much – this is the sum total of a mornings collection, barely corner of the pound!

This is probably because so many villagers are collecting out walking. It should also be noted that Dave Ford continues to pick up litter throughout the year.

Again B&NEs helped us out by providing hi-vis jackets, gloves and collection bags. All collected rubbish being promptly removed from the pound on the Monday morning by Ian & Jake from the Cleansing Team.

There was good coverage of the event in the local newspapers, Chew Valley Gazette, Mendip Times and Somerset Guardian - thanks to pictures taken by Ros



around
Burnett,
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Village email contact lists

Alison and I have co-ordinated our email lists and have agreed who will circulate which messages, to avoid duplication. We continue to circulate interesting/informative information to the people of the village

Neighbourhood Watch List – owner Sarah Wilson, circulates police alerts, road closure information, farm/horse watch alerts, fly-tipping information, crime prevention tips

Compton Dando village list – owner Alison ter Haar, circulates village interest, parish council notes, agendas, village activities and events

Report compiled by:

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Neighbourhood Watch Co-Ordinator

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SUMMARY OF VILLAGE MEETINGS 2017

Traffic and Speed Limits

It was felt that the 20mph in Compton Dando were not working. Queen Charlton would like 20 mph limits through the village.

Burnett still has speeding traffic through the village and lorries that exceed the weight limit driving along the Wellsway. A flashing sign, a speed camera sign and a monitor strip were suggested to help reduce the traffic speed.

Extending the footpath from the bus stop along the B3116 to a point near Whitson Lodge was discussed, but there were concerns that this would create a dangerous footpath due to its proximity to the main road, the speed of the traffic and the lack of any street lighting.

The amount of traffic has generally increased and rat-running is very common in QC and CK.

Potholes/Condition of the roads

Pot holes are a continual problem in the villages.

The condition of Uplands Lane has deteriorated considerably.

In Chewton Keynsham, verges are being damaged with the increase in traffic causing more occasions when cars have to pull over to the banks to pass.

Repairs to the edges of the road is of poor standard and soon crumbles.

Flooding This has occurred on Highwall Lane and Dapwell Lane in Queen Charlton – the ditches alongside the road need clearing. Ownership and therefore responsibility is by the landowners and not B&NES Council.

In Burnett, the road around Whitson Lodge frequently floods and water has now started bubbling up in the garden. It is thought to not just be a matter of clearing the drain but looking for an underground problem.

A37 Woollard Lane Junction There is currently a bid being made by Whitchurch, Keynsham Town Council and Compton Dando Parishes for CiL funding (Community Infrastructure Levy), to improve the junction.

The grass next to the village green in Queen Charlton This is still being damaged but permission to put up posts with chains has been given by B&NES Council.

Travellers' Site at Queen Charlton the traveller's appeal was upheld. Only the applicant can appeal against this. Checks on the maintaining of the planning conditions need to be made both by B&NES and villagers.

The triangle of land as you leave Queen Charlton

B&NES have given permission for posts and chains to be erected to protect the ground. It was reported that Resourceful Earth will address this in the Spring.

Grass next to Village Green in Queen Charlton

This still has no protective curb stones and is still being damaged – a visit by a B&NES Council inspector said there are no funds to replace them.

Litter and fly-tipping

Fly-tipping occurs regularly. In Queen Charlton the bags frequently break and the rubbish is blown throughout the village – this is then no longer deemed fly tipping and is not picked up by the team from B&NES. It is too dangerous for villagers to regularly litter pick themselves.

In Chewton Keynsham a large amount of litter is caused by MacDonald's wrappings.

Water run-off from Manor Farm

The amount of water running off the farmland is considerable and cause icy conditions in the winter. There was concern that conditions in place with planning permission were not being adhered to.