

COMPTON DANDO PARISH COUNCIL

PRESENT: D Drury (DD), P Paget (PP) (Vice- Chair)), A Dawes (AD),
T Butler (TB), H Maggs (HM), J Davis (JD) & C Willows (CW)
IN ATTENDANCE: S Smith (Clerk) and District Councillor S Davis (SD)

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

HELD ON 15TH MAY 2018 in COMPTON DANDO PARISH HALL

- 1. APOLOGIES FOR ABSENCE**
None

- 2. TO RECEIVE NOTIFICATION OF ANY MEMBERS PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA**
None

- 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON TUESDAY 16TH MAY 2017**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR

- 4. ELECTION OF CHAIRMAN AND RECEIVING OF THE SIGNED DECLARATION OF OFFICE**

Nominations for Chairman were invited by the Clerk.

Councillor DD was proposed by Councillor PP and seconded by Councillor TB. This was carried unopposed. Following the election Councillor DD signed the Declaration of Acceptance of Office.

- 5. ELECTION OF VICE CHAIRMAN AND RECEIVING OF THE SIGNED DECLARATION OF OFFICE**

Nominations for Vice-Chairman were invited by the Chair.

Councillor PP was proposed by Councillor AD and seconded by Councillor HM. This was carried unopposed. Following the election Councillor PP signed the Declaration of Acceptance of Office.

- 6. APPOINTMENT OF AUDITORS**

It was DECIDED to continue using Chartax to be the Parish Council's internal auditors.
This was unanimously APPROVED.

- 7. NOTIFICATION OF PAYMENT OF ANNUAL SUBSCRIPTIONS (appended)**
The list of annual subscriptions was unanimously approved.

- 8. INSPECTION OF REGISTER OF ASSETS**

The Asset Register was APPROVED.

It will be reviewed in May 2019.

- 9. ANY OTHER BUSINESS**

9.1. Appointment of a representative from the Parish Council to the Parish Hall Management Committee.

Councillors HM and PP were proposed. Councillors HM and PP ACCEPTED.

9.2. Appointment of a representative for ALCA

Councillor DD said she was happy to be the ALCA representative. This was unanimously APPROVED.

Councillor CW was happy to continue being the PCAA representative for the Parish Council.

Thanks were given to the Clerk for her work during the year.

THE MEETING CLOSED AT 8.15 PM

Minutes Prepared by Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

COMPTON DANDO PARISH COUNCIL

YEAR ENDING 31ST MARCH 2018 NOTICE OF SUBSCRIPTIONS & CONTRACTS

	£
Parish Council Airport Association	50.00
Avon Local Councils Association	103.38
Society of Local Councils Clerks	100.00
Association of Local Council Clerks	30.00
Information Commissioner – Data Protection	35.00
Parish Council website	100.00
Grass cutting	800.00
CPRE	36.00
Malwarebytes	19.95
Total	1274.33