

# COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

**PRESENT:** D Drury (Chair), P Paget, A Dawes (AD), T Butler (TD), H Maggs (HM), B ter Haar

**IN ATTENDANCE:** S Smith (Clerk)

## MINUTES OF A PARISH COUNCIL MEETING

HELD ON 21<sup>ST</sup> MAY 2019 IN COMPTON DANDO PARISH HALL

- 1. APOLOGIES FOR ABSENCE:** Ward Councillors Duncan Hounsell and Alastair Singleton.
- 2. NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**  
None
- 3. QUESTIONS ON NOTICE BY MEMBERS**  
None

**4. MINUTES OF THE PREVIOUS MEETING HELD ON 16<sup>TH</sup> APRIL 2019**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.

**5. FINANCE**

**5.1 Finance Report for Compton Dando Parish Council 21/05/2019**

**Bank Reconciliation for 26/04/2019**

The attached Bank Reconciliation was received and noted.

**5.2 Schedule of Expenditure for 01/04/2018 to 21/05/2019**

The attached Schedule of Accounts was approved and the cheques duly signed.

**5.3 Parish Hall Payments for 21/05/2019**

The Schedule of Accounts was approved and the cheques duly signed.

<b>Cheque Number</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
100008	JCE Contracting	PAT Testing	£84.00
100009	J Dottridge	Key boxes and keys	£44.46
100010	J Davis	Leaving present L Fox	£100.00
100011	H Dottridge	Lottery Prizes	£100.00
100012	H Dottridge	Lottery Prizes	£50.00
100013	G Drane	Hall email setup	£21.65
100014	C Cooper	Cleaning & Consumables	£159.10
100015	H Dottridge	Flowers for L Fox	£20.00

**5.4 TO SIGN THE CiL EXPENDTURE REPORT FOR THE FINANCIAL YEAR 1<sup>ST</sup> APRIL 2018 TO 31<sup>ST</sup> MARCH 2019**

The CiL Expenditure Report was signed by the Chair.

**5.5 TO SIGN A CHEQUE FOR £20 FOR THE RENTAL OF THE MILLENNIUM GREEN GLEBE LAND**

The cheque for £20 was signed.

## 5.6 TO SIGN THE BUSINESS INTERNET BANKING (READ ONLY) APPLICATION FORM FOR THE PARISH HALL CURRENT ACCOUNT

The mandate was signed by the Clerk as the Primary User, and the Chair.

## 6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 19<sup>TH</sup> MARCH 2019

6.1 None

## 7. MATTERS FOR DISCUSSION/DECISION

### 7.1 TO RECEIVE NOTICE OF CONTROLLED WEED SPRAYING IN THE PARISH ON 1<sup>ST</sup> JUNE 2019 (VARIABLE DUE TO WEATHER)

B&NES Council currently have a weed spraying contractor engaged in spraying weeds across the district.

As per the Parish Scheme Agreement we would like to inform you of the date that your parish is due to be sprayed which is 1<sup>st</sup> June.

Note that this date may change due to inclement weather, if it changes by more than 5 days, we will let you know.

#### A few things about the spraying:

- They will have 2 people from a company called Charlton Environmental carrying targeted spraying on foot.
- They will be using back packs with spray lances and will target spray weeds, that is they **won't** blanket spray everywhere. The system is called CDA (Controlled Droplet Application) which also reduces the amount of drift spray.
- They will be using weed killing chemical called Monsanto Amenity 360 which contains glyphosate. This will kill the plant that the chemical used **only targets the plants it is sprayed on, it has no residual properties, and so will not prevent any future germination** of plant material
- It will take about 2 to 3 weeks to take effect and we advise that once the plant is dead that it is removed shortly after.
- We are unable to return to spray weeds that grow after we have sprayed.
- As you may be aware glyphosate has been in the news as some organisations have stated that it **may** be carcinogenic. In December 2017 the EU Commission reviewed the use of GL and extended the legal use of GL for a further 5 years.
- [https://ec.europa.eu/food/plant/pesticides/glyphosate\\_en](https://ec.europa.eu/food/plant/pesticides/glyphosate_en)

Received and noted.

The Clerk reported that no response had been received from B&NES Council with regard to a query made by a resident of Burnett.

### 7.2 TO DECIDE WHAT SHOULD BE DONE ABOUT ROTTEN FENCE POSTS AT THE NORTH END OF THE MILLENNIUM GREEN FENCE

The fence along the Compton Dando Millennium Green, at the North End has four or five posts that have rotted away at the bottom, and so the fence is unsafe.

It was also reported that a couple of posts were loose which was probably being caused by the rotten ones allowing movement.

Two quotes will be acquired (ACTION COUNCILLORS AD AND HM).

It was suggested that payment could be made from CiL funding.

**7.3 TO CONSIDER THE REQUEST BY THE ARMISTICE COMMITTEE TO HAVE THE LETTERING RESTORED/REPAINTED USING A DIFFERENT METHOD BY CLASSIC MEMORIALS**

At a date to be arranged, a member of the Armistice Committee is to meet with Danny of Classic Memorials at the War Memorial to discuss the requirements, which have changed when the condition of the stone was reviewed by Danny. The cost will be the same.

It would be useful if a member of the Parish Council could also attend this meeting.

The Parish Council AGREED that the work should be carried out and two Councillors said they would be happy to be present at the meeting with the stone mason.

The Clerk will inform the Armistice Committee (ACTION CLERK).

**7.4 TO DISCUSS THE QUOTES FOR FENCE POSTS FOR THE TRAFFIC TRIANGLE IN QUEEN CHARLTON VILLAGE**

Carried forward to June's meeting.

**7.5 TO DISCUSS A REQUEST FOR THE PLANTING OF FREE TREES FOR THE PARISH**

The Woodland Trust are currently taking requests for free trees for the community to be delivered in November. They also deliver in March.

<https://www.woodlandtrust.org.uk/plant-trees/free-trees/>

It was reported that the Parish Council owned no land so the tree planting would have to take place on parishioners' land/gardens.

Councillor HM reported that she had some Woodland Trust trees available. The information will be forwarded to the relevant residents in Burnett (ACTION CLERK AND COUNCILLOR PP).

**7.6 TO DECIDE IF A NOMINATION SHOULD BE MADE FOR THE CHELWOOD BRIDGE ROTARY CLUB 2019 COMMUNITY AWARD**

The nominee's name and a brief description as to why the Parish believes that your nominee should be considered for this award to be received by the end of June.

The successful candidate will be notified via the Parish Council once a decision is made and will be invited to join members of Chelwood Bridge Rotary Club for dinner with a guest of their choice. At the dinner an engraved Rose Bowl will be presented to the successful candidate along with a Certificate signed by the President of the Club. All nominees will receive a signed "Certificate of Recognition" and we would ask that the Parish Council who nominated, to present the certificate on our behalf.

The Parish Council AGREED that they will support a nominee being suggested and that a resident who would like to nominate someone will be contacted (ACTION CLERK).

7.7 TO DISCUSS WHETHER TO CELEBRATE THE 75<sup>TH</sup> ANNIVERSARY OF VE DAY WITHIN THE PARISH (INFORMATION APPENDED)

It was decided that this should be forwarded to the Armistice Committee with support for assistance such as circulation of information (ACTION CLERK).

8. PLANNING APPLICATIONS RECEIVED

8.1 None.

9. APPEALS

9. 1 None.

10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at [www.bathnes.gov.uk](http://www.bathnes.gov.uk)

10.1 19/00193/FUL Woodborough Peppershells Lane Compton Dando Bristol BS39 4LL  
Conversion of existing barn to provide rural worker dwelling ancillary to equestrian use. Additional stabling and all-weather lunging arena 20m x 20m (CDPC comments only Feb 2019)

PERMIT

11. ENFORCEMENTS

***Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.***

UPDATES REQUESTED ON:

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 None.

14. CORRESPONDENCE FOR INFORMATION

14.1 None.

15. REPORTS

15.1 PARISH HALL REPORT – PRESENTED AT THE ANNUAL MEETING OF THE PARISH

It was reported that it has now been confirmed that Truespeed will install broadband in the Parish Hall without charge for the installation or the running of it.

15.2 VILLAGE UPDATES

15.2.1 A request for glass top lights to be replaced in the Compton Dando telephone kiosk was made in order that newspapers delivered there would not get wet.

Councillor AD will look into the matter (ACTION COUNCILLOR AD)

15.2.2 It was reported that the edge of the following lanes was in urgent need of repair and were in fact dangerous to traffic:

Peppershells Lane, Slate Lane, Rankers Lane, Cockers Hill and Court Hill.

The Clerk will report the matter to Highways (ACTION CLERK).

15.2.3 A copy of the schedule for road maintenance was requested from Highways (ACTION CLERK).

15.2.4 A request was made for volunteers to continue with the painting of fingerposts in the Parish. The next two requiring repainting are located at Charlton Road/Woollard Lane and Charlton Road/Charlton Field (ACTION CLERK).

### 15.3 WHITCHURCH NEW COMMUNITY GROUP MEETING 15<sup>TH</sup> MAY

Councillors DD and CW attended the workshop. Whitchurch do not want anymore houses or a ring road. In the Joint Spatial Plan there is an allocation of 2500 houses for Whitchurch and 1400 for Keynsham. These numbers do not reflect what has already been built, so therefore needs adjusting. The Parish, being located between the two areas will be affected by rat-running.

On the 1<sup>st</sup> July there is a meeting which the planning inspector will attend and also developers. No-one from the Parish Council is speaking but comments have been submitted. Councillor DD hopes to attend.

The expansion of Bristol Airport was also raised. It was suggested that Councillor CW sends in any further comments to the PCAA if he wishes to add to their draft. It was also suggested he should send comments to the new Council/Councillors of Somerset. The Clerk will contact Councillor CW (ACTION CLERK).

### 16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

None.

**DATE OF NEXT MEETING IS 18<sup>th</sup> JUNE 2019 AT 8.00PM IN COMPTON DANDO PARISH HALL**

**THE MEETING CLOSED AT 9.10 PM**

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

**Bank Reconciliation**  
Compton Dando Parish Council

21/05/2019

Prepared by: Clerk Susan Smith  
Approved by : Chair

Date:  
Date:

15/05/2019  
21/05/2019

<b>Bank Reconciliation Date:</b>	26/04/2019
<b>Bank Balance at Date:</b>	12,560.02
<b>Unpresented cheques</b>	0.00
<b>Bank Balance less unpresented cheques</b>	12560.02
<b>Cashbook Balance at Date</b>	12560.02

**Unpresented cheques**

Unpresented cheques

0.00

**Cheques to be paid**

Description	Cheque No	Amount
SLCC for ILCA Course for Clerk	001479	118.8
CDPH Hire for June 2019 to May 20 20	001480	192
Queen Charlton village hall hire	001481	8
PAYE 06 Apr to 05 May 2019	001482	7.4
Clerk's salary and expenses	001483	472.26

**Financial Report**  
**From**

**01/04/2019 To 21/05/2019**

	<b>Net</b>	<b>Budget</b>	<b>Variance</b>	<b>%Variance</b>
Clerk's Salary	378.84	5298.32	-4919.48	-92.85%
Clerk's Expenses	5.86	71.19	-65.33	-91.77%
Clerk's PAYE	12.20	206.00	-193.80	-94.08%
Audit Fees	0.00	463.50	-463.50	-100.00%
Solicitor Fees	0.00	154.50	-154.50	-100.00%
Donation	0.00	154.50	-154.50	-100.00%
Grants Given	0.00	515.00	-515.00	-100.00%
Grass Cutting	0.00	824.00	-824.00	-100.00%
Hall Hire	0.00	208.06	-208.06	-100.00%
ICO	35.00	36.05	-1.05	-2.91%
Parish Hall Insurance	0.00	555.77	-555.77	-100.00%
Memberships and Subs	0.00	416.07	-416.07	-100.00%
Signs Notice boards	0.00	1421.40	-1421.40	-100.00%
Mobile Top Up	0.00	61.80	-61.80	-100.00%
Postage	0.00	33.04	-33.04	-100.00%
Office Supplies	0.00	112.34	-112.34	-100.00%
Telephone Kiosks	0.00	0.00	0.00	
Street Light Electricity	0.00	482.11	-482.11	-100.00%
Street Light Maintenance	66.96	289.67	-222.71	-76.88%
Training	0.00	169.95	-169.95	-100.00%
Website	0.00	0	0.00	