

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget (PP) (Vice- Chair)), A Dawes (AD), C Willows (CW), J Davis (JD), T Butler (TD)

IN ATTENDANCE: S Smith (Clerk), S Davis (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

HELD ON 16TH MAY 2017 at 8.00pm IN COMPTON DANDO PARISH HALL

1. **APOLOGIES FOR ABSENCE:** Cllr J Davis for a late arrival, Cllr H Maggs and Cllr C Willows.
2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**
None
3. **QUESTIONS ON NOTICE BY MEMBERS**
None
4. **MINUTES OF THE PREVIOUS MEETING HELD ON 18 TH APRIL 2017**
THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.
5. **FINANCE**

5.1 Finance Report for Compton Dando Parish Council 16/05/2017
Bank Reconciliation for 26th April 2017

The attached Bank Reconciliation was received and noted.

5.2 Schedule of Expenditure for 01/04/2017 to 16/05/2017

The attached Schedule of Accounts was approved and the cheques duly signed.

5.3 Parish Hall Payments for 16th May 2017

The Schedule of Accounts was approved and the cheques duly signed.

Cheque no.	Payee	Description	Amount
1017	L Fox	Consumables	£11.35
1018	H Dottridge	Replacement Equipment	£16.98
1019	H Dottridge	Lottery Prizes	£125.00

5.4 TO APPROVE AND SIGN CHEQUES FOR THE SI37 GRANTS
5.4.1 £250 FOR THE FIVE VILLAGES YOUTH GROUP

A cheque was not signed as proof of purchase had not been received by the Clerk.

5.4.2 £500 FOR THE ST. MICHAEL'S CHURCH, BURNETT SMILE PROJECT

A cheque for £500 was approved and signed as proof of purchase had been received.

5.4.3 £500 FOR THE NOMADS COMPTON CRICKET CLUB

A cheque for £500 was approved and signed as proof of purchase had been received.

5.5 TO SIGN THE LETTER OF REPRESENTATION FROM CHARTAX THE INTERNAL AUDITORS

The Chair read out the Letter of Representation and this was the DULY SIGNED by the Chair and Clerk as Responsible Financial Officer.

6. MATTERS ARISING

6.1 WATER LEAK ON FAIRY HILL UPDATE

Bristol Water have inspected the area many times and report that it is a ground water matter as no chlorine had been detected. It was therefore the responsibility of B&NES Council, to whom it has been reported.

B&NES Council have now sent a reference number for the job: 219629

6.2 'NO RIGHT TURN' OUT OF THE DEVELOPMENT ON LAND EAST OF THE MEAD, QUEEN CHARLTON LANE UPDATE

The case officer responded with the following statement:

There are no conditions in terms of a 'no right turn' out of the development as the junction has been designed to make this a very difficult manoeuvre in a car, as I understand it there will also be signage as part of the highways agreement telling drivers that they cannot turn right. In light of this and the fact that the junction will be adopted by the Council plus the number of drivers using the junction, a condition would have been inappropriate as it would have been unenforceable.

6.3 RESOURCEFUL EARTH OPENING ON EASTER MONDAY

A response from Alice Ellis of Resourceful Earth was received as follows:

I have investigated the situation and what happened on the Bank Holiday Monday. We were not open that day for waste receipts, as was explained on our website. Indeed, we have suspended most waste receipts while we complete the construction.

We are however working hard to catch up time with the construction because the winter weather has set us back. Activity is confined to the site well away from residents.

COUNCILLOR JD ARRIVED AT THIS POINT AT 8.30PM

6.4 REFUSE COLLECTION CHANGES UPDATE

The following response was received from Lorinda Trebaczyk, Campaigns Manager for B&NES Council:

Regarding the changes to electronic Resident Permits at Recycling Centres – this change should make it easier for residents and they only need to show proof of residency **if requested** – they won't be queuing to show this as they enter the site. They won't have to update their 'permit' if they change address, change vehicle etc., but just be prepared to show something which proves they are a resident.

These changes were publicised in the Spring (March) issue of the Council magazine B&NES Together on page 8. This goes to all households so everyone had a chance to view this – we also created several posts on Facebook and tweeted and updated our website.

Regarding the *Check your new allocation* look up for residents on the webpage www.bathnes.gov.uk/recycle we would need to know a specific address to be able to check if this the bin or bag allocation matches their letter and would ask the resident to let us know via Council Connect ASAP if the two do not match, so that their query can be logged properly. The allocation depends on the property type and other household criteria.

And to answer your following email about wheeled bins in villages, the decision was taken by the Council's cabinet last July to change to wheeled bins and every other week collection for rubbish for the whole of Bath & North East Somerset. We are one of the last Councils to move

to this method of collection and the Council has designed the collection service to best meet the needs of the district and to achieve the 3 objectives stated:

- To increase recycling rates (and reduce disposal costs)
- To improve the street scene and reduce litter
- To keep the waste collection service affordable

It was reported that specific villages within the Parish still have concerns and will be contacting B&NES Council as individuals.

6.5 LITTER IN QUEEN CHARLTON VILLAGE – UPDATE CLLR CW

Carried forward because Councillor CW was absent.

7. MATTERS FOR DISCUSSION/DECISION

7.1 APPROVAL OF THE CLERK'S APPRAISAL POLICY

This was UNANIMOUSLY APPROVED.

7.2 TO DISCUSS THE DRAFT LETTER TO THE PCAA (PARISH COUNCILS' AIRPORT ASSOCIATION) – CLLR CW

Carried forward because Councillor CW was absent.

8. PLANNING APPLICATIONS RECEIVED

None.

9. APPEALS

9.1 None

10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at www.bathnes.gov.uk

10.1 APPEAL REF: 17/00006/RF for APPLICATION: 15/03931/FUL MIDDLE FIELD CHARLTON ROAD QUEEN CHARLTON BRISTOL

Reprofiling land for the purposes of agricultural improvement. (CDPC Objected Oct 2015)

The appeal was DISMISSED

10.2 17/00937/CLEU Warners Farm Chewton Road Chewton Keynsham BS31 2SS
Use of an vehicular existing access to Warner Farm and associated out buildings (Certificate of lawfulness for an Existing Use)
(CDPC supported the application March 2017)

LAWFUL

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 EMAIL RECEIVED FROM CLEO NEWCOMBE-JONES, PROJECT CO-ORDINATOR FOR B&NES COUNCIL, OFFERING TWO PLACES AT THE NEIGHBOURHOOD PLAN WORKSHOP ON 31 MAY.

The workshop will take place at the Keynsham Civic Centre between 10 am and 1 pm.

Councillors HM and PP will attend.

13.2 JUDITH HOSKINS OF THE PCAA HAS ASKED FOR RESPONSES TO TWO ITEMS OF CONCERN THAT HILARY BURNS HAS REGARDING BRISTOL AIRPORT

Firstly, the PCAA are still waiting a consultation on a National Policy Statement for Regional Airports. I believe that this consultation won't be in the public domain for some time due to the general election.

Secondly, North Somerset Council has just taken the decision to commit £200,000 to a study to investigate further transport options on the A38 to Bristol Airport under the Bristol South West Link proposals which were part of the West of England Joint Spatial Plan (JSP) and Joint Transport Strategy (JTS). My view is that North Somerset Council has not got the mandate from the public and especially the local residents to take this action. NSC has not even requested views from residents on this issue. The final consultation on the JSP and JTS has not yet taken place and objections to expansion of Bristol Airport have already been lodged. There has been no environmental impact assessment of future growth at the airport carried out to date. There exists a conflict of interest of Robert Sinclair, Chief Executive of BA sitting on the Board of the West of England LEP. Lastly, NSC is in a time of austerity cutting vital services to residents while granting funding of £200,000 to assist a developer. I would like to send a letter of objection to NSC. Please can you respond to Judith agreeing this action? The report to the Executive Committee can be found at <http://apps.n-somerset.gov.uk/cairo/docs/doc28048.pdf> Please note that the support of Bristol City Council and Somerset County Council is being sought in point 1.5 for funding, and point 1.6 shows how closely BA and NSC are working together.

The Parish Council decided not to respond at the current time.

13.3 REQUEST FROM DEBORAH WHITE THE CHIEF OFFICER OF ALCA (AVON LOCAL COUNCILS ASSOCIATION), TO RESPOND TO A CONSULTATION ON CHARGING FOR PARK RUNS BY PARISH COUNCILS

The Department for Communities and Local Government is consulting on proposals to legislate to prohibit local authorities, including local councils, from charging parkrun or junior parkrun for the use of public parks. This follows the decision of Stoke Gifford Parish Council to introduce a charge for parkrun use of their park. The consultation is entitled *Running Free: Consultation on preserving the free use of public parks*.

Responses to the consultation should be made to: runconsultation@communities.gsi.gov.uk or Jim Jobe/Carol Whale Department for Communities and Local Government 2nd Floor, NE, Fry Building 2 Marsham Street London SW1P 4DF

It was decided that the response of the Parish Council would be that each case should be assessed individually (ACTION CLERK).

13.4 EMAIL RECEIVED FROM MARIA LUCAS, HEAD OF LEGAL & DEMOCRATIC SERVICES AND MONITORING OFFICER FOR B&NES COUNCIL, ASKING FOR A NOMINATION OF A COUNCILLOR TO BE ON THE COUNCIL'S STANDARDS COMMITTEE FOR A PARISH

The nomination should be received by Friday 9th June.

No members of the Parish Council wish to be nominated for the position.

13.5 EMAIL FROM DEBORAH WHITE (ALCA), ASKING COUNCILS TO GET INVOLVED IN BEACON LIGHTING TO COMMEMORATE AND REMEMBER THE END OF WWII

In commemoration and remembrance of the end of the war and the many millions who were killed or came home dreadfully wounded, a chain of 1,000 beacons will be lit throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories at 7pm on the 11 November 2018 – a century after the guns fell silent. You will be pleased to know that more than 320 organisations have already confirmed their involvement.

It was DECIDED to carry this item forward to the September 2018 meeting.

14. CORRESPONDENCE FOR INFORMATION

14.1A PARISHIONER EMAILED TO SAY THERE HAS BEEN FLY TIPPING ON STALCOMBE LANE NEAR THE TWO-HEADED MAN JUNCTION WHICH HAS BEEN REPORTED TO COUNCIL CONNECT

Received and noted.

14.2 A PARISHIONER EMAILED TO SAY THAT THERE ARE DEEP POTHoles ON EITHER SIDE OF CHEWTON KEYNSHAM BRIDGE AND ANOTHER TWO IN THE PASSING PLACE ON THE COMPTON DANDO SIDE OF THE BRIDGE, WHICH HAVE ALSO BEEN REPORTED TO COUNCIL CONNECT

Received and noted.

14.3A PARISHIONER EMAILED TO SAY THERE ARE POT HOLES NEAR THE TOP OF PEPPERSHELLS LANE AND ALSO SEVERAL THROUGH TO THE STONES ON SLATE LANE NEAR THE GREEN BUNGALOW. THESE HAVE BEEN REPORTED TO COUNCIL CONNECT

Received and noted.

14.4 EMAIL RECEIVED FROM ALISON WELLS, COMMUNITY PROJECTS OFFICER FOR B&NES COUNCIL, INFORMING THAT INFORMATION WITH REGARD TO THE COMMUNITY EMPOWERMENT FUND (CEF), WILL NOT BE CIRCULATED DUE TO PRE-ELECTION RESTRICTIONS IN PLACE BECAUSE OF THE GENERAL ELECTION.

Information will be made available after the 8th June.

Received and noted. Empowerment funding will be on the June meeting for discussion.

14.5 EMAIL FROM VILLAGE AGENTS ADVERTISING A NEW PROJECT WITH ST MONICA'S TRUST ON 1ST JUNE IN UBLEY PARISH HALL

Rural Links aims to help people find a way to get back into doing more with their lives. The team are also interested to hear from anyone who loves to drive and is able to volunteer time to create this new service. Longer term transport will be offered for small groups trips that build on the educational aspect of the courses and add a social element as well. To book transport to the Rural Links launch event call 01275 333700 by Thursday 27th May.

Received and noted.

14.6 B&NES COUNCIL HIGHWAYS & DRAINAGE HAVE BEEN INVESTIGATING THE BLOCKED DRAIN NEAR WHITSON LODGE BURNETT AND ALSO WATER BUBBLING UP IN THE GARDEN OF THE HOUSE

Received and noted. It was reported that the Parish Council would be informed of the findings when they had completed the investigations. Traffic lights are needed in order to complete this on the corner by Rose Cottage.

14.7 JOHN DAVEY, THE CONSULTANT FOR B&NES COUNCIL FOR THE DRAFT CONSERVATION APPRAISAL FOR QUEEN CHARLTON VILLAGE, HAS EMAILED THE FOLLOWING INFORMATION ON THE CONSULTATION PERIOD

I would like to confirm for the Parish Council the arrangements made for the public consultation:

- *The consultation will run from 30 May to 8 July*
- *It will be advertised locally in Queen Charlton Contact and the Chew Valley Gazette (plus posters placed locally)*
- *All responses need to be received by 10 July*
- *There will be a 'drop-in' session held for the public to attend at the Queen Charlton Village Hall on 8 June from 12 noon to 8pm. I appreciate that this is the day of the general election but we had made all the arrangements before it was announced and these would be very difficult to rearrange now as there are three such appraisal studies running concurrently (Queen Charlton, Saltford and Midsomer Norton). Hopefully the residents will be able to both vote and visit our display*
- *All the documents and a questionnaire to complete will be available online during the consultation period (link – <http://www.bathnes.gov.uk/CACA-queencharlton>)*
- *Hard copies of the documents will be available at Keynsham Library together with the questionnaire for completion by hand to be left for collection*

We will be formally consulting the Parish Council as part of this process.

Received and noted.

14.8 EMAIL FROM B&NES COUNCIL INFORMING OF A TEMPORARY ROAD CLOSURE FOR QUEEN CHARLTON ANNUAL FETE

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 21 of the Town Police Clauses Act 1847 has made an order the effect of which will be to close temporarily to vehicles that length of **Queen Charlton Lane, Queen Charlton, Keynsham** which extends from its junction with Dapwell Lane to its junction with Allotment Lane.

The order is required to prevent obstruction during the Queen Charlton Annual Fete on **Saturday 10th June 2017 between 10:00 a.m. and 5:00 p.m.**

15. REPORTS

15.1 PARISH HALL REPORT

As reported in the Sole Trustee meeting.

15.2 VILLAGE UPDATES

Two Headed Man Junction: District Councillor SD reported on a meeting that she had with Highways Officers who are working up proposals to consult on, possibly June 20th at Marksbury Hall. Confirmation & details will follow when known.

The Two Headed man proposals are more advanced than those at Westways Garage, Marksbury.

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

None.

CONFIDENTIAL ITEM FOR EXCLUSION OF THE PRESS & PUBLIC

It was AGREED that the Clerk's salary should be paid as per the 2017 pay scale for SCP 23.

DATE OF NEXT MEETING IS 20 JUNE 2017 AT 8.00PM IN COMPTON DANDO PARISH HALL

THE MEETING CLOSED AT 9.10 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation
Compton Dando Parish Council
Meeting Date: 16/05/2017

Prepared by: Clerk Susan Smith Date: 14/05/2017

Approved by: Chair Date: 16/05/2017

Bank Reconciliation Date: 26/04/2017

Bank Balance at Date: 9,814.41

Unpresented cheques 0.00

Bank Balance less unpresented cheques 9814.41

Cashbook Balance at Date 9814.41

Unpresented cheques

Unpresented cheques 0.00

Cheques to be paid

Description	Cheque No	Amount
Chartax Parish Council internal audit	001351	120
S137 Grant St Michael's DCC	001353	500
Parish Hall Hire June 2017 to May 2018	001354	168
Compton Dando Nomads Cricket Club (S137)	001355	500
Clerk's salary + expenses	001356	473.37

Financial Report

From	01/04/2017	To	16/05/2017			
	Net	Vat	Gross	Budget	Variance	%Variance
Clerk's Salary	521.44	0.00	521.44	2980	-2458.56	-82.50%
Clerk's Expenses	4.51	0.00	4.51	160	-155.49	-97.18%
Clerk's PAYE	0.00	0.00	0.00	0	0.00	
Audit Fees	0.00	0.00	0.00	350	-350.00	-100.00%
Solicitor Fees	0.00	0.00	0.00	0	0.00	
Donation	0.00	0.00	0.00	0	0.00	
Grants Given	0.00	0.00	0.00	1050	-1050.00	-100.00%
Grass Cutting	0.00	0.00	0.00	650	-650.00	-100.00%
Hall Hire	0.00	0.00	0.00	180	-180.00	-100.00%
Hall Refurb	0.00	0.00	0.00	0	0.00	
ICO	0.00	0.00	0.00	35	-35.00	-100.00%
Parish Hall Insurance	0.00	0.00	0.00	1109	-1109.00	-100.00%
Memberships and Subs	0.00	0.00	0.00	255	-255.00	-100.00%
Signs Notice boards	0.00	0.00	0.00	0	0.00	
Mobile Top Up	0.00	0.00	0.00	0	0.00	
Postage	0.00	0.00	0.00	25	-25.00	-100.00%
Office Supplies	0.00	0.00	0.00	70	-70.00	-100.00%
Telephone Kiosks	0.00	0.00	0.00	200	-200.00	-100.00%
Street Light Electricity	0.00	0.00	0.00	545	-545.00	-100.00%
Street Light Maintenance	66.96	13.39	80.35	350	-269.65	-77.04%
Training	0.00	0.00	0.00	200	-200.00	-100.00%
Website	0.00	0.00	0.00	120	-120.00	-100.00%
Parish Hall Expenses	0.00	0.00	0.00			